

OFFICER DECISION RECORD 2 FORM

This form should be used to record Officer Decisions which have a financial impact (income/expenditure) between £25k - £100k.

Decision Reference No: CR/681/02/24

APPLICATIONS FOR THE MEMBERS WARD BUDGET 2023/2024:

**BOX 1.**

**DIRECTORATE:** Corporate Resources      **DATE:** 17/07/2023

**Contact Name:** Andrew Sercombe, Governance Manager  
**Tel. No.:** 01302 734354

**Subject Matter:** Approval of Funding from the – Ward Member Budget 2023/24.  
**No. 29 & 30**

**BOX 2**

**DECISION TAKEN:**

To approve the following applications for grant funding from the Members Ward Budget 2023/24.

- a.      **KAPS Summer Fayre**  
Reference No: 29/DCF/WB23-24/Ben  
Supported By: Councillor Church, Councillor Hogarth and  
Councillor Nightingale  
Cost: £208.86 (£69.62 x 3 Councillors)
  
- b.      **The Tuesday Lunch Club**  
Reference No: 30/DCF/WB23-24/Tn  
Supported By: Councillor Cobby, Councillor G Jones,  
Councillor Elebuibon, Councillor Kearsley, Councillor Kidd,  
Councillor Liu, Councillor Muddiman-Rawlins and Councillor Shaw.  
Cost: £1500.00 (£187.50 x 8 Councillors)

**BOX 3**

**REASON FOR DECISION AND ALTERNATIVE OPTIONS CONSIDERED AND REJECTED:**

**Doncaster Community Fund Ward Member Budget 2023/24**  
**Approval of Applications**

**Legal Considerations:**

Section 236 of the Local Government and Public Involvement in Health Act 2007

provides that an authority may make arrangements for individual Members to exercise functions of the authority in relation to the electoral division or ward for which the Member is elected.

In implementing the scheme and agreeing grant applications the Council must ensure this is in accordance with its Financial Procedure Rules. Any parties accepting the grant must formally agree to the terms and conditions of the grant funding. Appropriate monitoring of activities and expenses will be undertaken where necessary to ensure compliance.

### **Financial Considerations**

The Elected Members Ward Budget is included the 2023/24 Revenue Budget. Within this allocation each elected Member is allocated up to £3k (£165k in total across all 55 elected Members) to support local groups and organisations.

A central record of grants allocated will be maintained by the Corporate Governance Team within Legal and Democratic Services – this will reconcile to the grant payments made and record the outcomes achieved through the use of the grant funding.

This is an allocation of existing 2023/24 revenue budget and so is contained within the Council's current budget envelope.

The individual applications below, detail the extent to which the initiative will seek to make a positive impact within the local community.

- a. **KAPS Summer Fayre**  
**Reference No: 29/DCF/WB23-24/Ben**  
**Supported By: Councillor Church, Councillor Hogarth and Councillor Nightingale**  
**Cost: £208.86 (£69.62 x 3 Councillors)**

The group intend to use the funding awarded towards the purchase of some of the refreshments for the stalls at the summer fayre. This would include things such as frozen fruit, ice cream, ice lollies and hotdogs.

- b. **The Tuesday Lunch Club**  
**Reference No: 30/DCF/WB23-24/Tn**  
**Supported By: Councillor Cobby, Councillor G Jones, Councillor Elebuibon, Councillor Kearsley, Councillor Kidd, Councillor Liu, Councillor Muddiman-Rawlins and Councillor Shaw.**  
**Cost: £1500.00 (£187.50 x 8 Councillors)**

The funding will be used to purchase food supplies for those who need to use The Tuesday Lunch Club.

### **BOX 4 BACKGROUND PAPERS**

**None**

### **BOX 5**

**INFORMATION NOT FOR PUBLICATION:**

This decision may be published on the Council's website. The individual grant application forms are not available for publication as they contain personal and financial information in respect of the applicant.

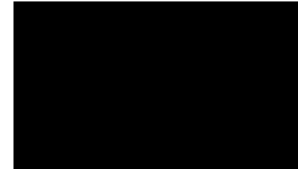
**Name: Sarah Corbett Signature: Via Email**

Signature of FOI Lead Officer for service area where ODR originates

**BOX 6  
AUTHORISATION:**

**Name: S.R. Fawcus**

**Signature:**



**Date: 03.08.23**

Scott Fawcus  
Assistant Director Legal and Democratic Services

---

Does this decision require authorisation by the Chief Financial Officer or other Officer?

NO

**PLEASE NOTE THIS FORM WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE IN FULL UNLESS IT CONTAINS EXEMPT OR CONFIDENTIAL INFORMATION**

Once completed a PDF copy of this form along with any relevant background papers should be forwarded to Governance Services at [Ladem@doncaster.gov.uk](mailto:Ladem@doncaster.gov.uk) who will arrange publication.

**It is the responsibility of the decision taker to clearly identify any information that is confidential or exempt and should be redacted before publication.**